



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

NOV 15 2002

CEMP-MP (415)

MEMORANDUM FOR SEE DISTRIBUTION

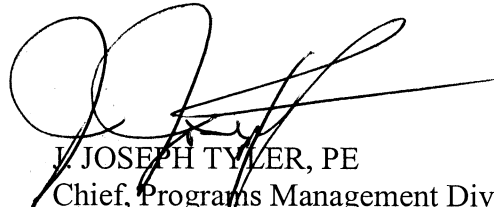
SUBJECT: FY03 Military Construction (MILCON) Forecast of Awards

1. Each year at this time, we begin to develop the official forecast of awards for every project in the FY03 and prior year MILCON execution program. This forecast is used by this Headquarter and the Service proponents to plan their expenditures of MILCON funds, and is an important performance criterion for the USACE Command Management Review (CMR), Director Military Programs Management Review (DMR), Executive Steering Board (ESB) and others customer reviews. As in previous years, we are stressing the importance of early execution and the need to aggressively manage execution to ensure success.
2. The Defense Authorization Bill is expected to be signed into law prior to 28 November 2002. Assuming this schedule, request your preliminary locked-in Forecast, Tier and Congressional Add designations for all FY03 and prior year projects be input to PROMIS and viewed through PPDS as early as possible but **not later than 13 December 2002**. Project forecast data will be pulled from PPDS, comments provided to the MSCs and appropriate schedule revisions accomplished prior to 24 December 2002. Finalized Forecast Dates must be input to PROMIS by that time and will be "locked" and unavailable for revision without CEMP-M approval.
3. A Program Execution Review (PgER) will be held in Washington on 9 January 2003 for MSCs to brief their FY03 execution program and focus areas and lessons learned from FY02 performance. Any desired changes to "locked" Forecasts will be discussed during the review. Additional information and guidance will be forth coming on the PgER.
4. PROMIS/PPDS will be used exclusively to track the official forecast of awards at HQ and provide reports to the DMR, CMR and ESB until P2 is fully deployed. The 'Tier' designations (Encl 1) will be used again this year to categorize the level of confidence in the award forecast. In addition, you are requested to identify which projects are Congressional Adds. Appropriate entries must be made in PROMIS for all FY03 and prior year unawarded projects. The current official listings of authorized and appropriated FY03 projects for the Army, Air Force and DoD/SFO programs are at Encl 2, 3 and 4, respectively. Projects that are Congressional Adds are annotated on the lists.
5. Each MSC-should ensure accurate and complete project data and schedules are entered in PROMIS and reflected in PPDS for all projects. Every effort must been made to schedule FY03 execution projects as early in the year as possible consistent with your ability to produce a quality

design package for procurement of construction. Actual award dates should be posted in PROMIS within 24 hours after actual award has taken place. Projects that have missed their "lock-in" award date must be rescheduled, as appropriate, as soon as possible with reasons for slippage and planned management action included in the 'Issues Comments' field. In addition, changes in Tier designations should be accompanied by appropriate justification in the 'Tier Comment'. HQUSACE will pull the latest 'Issues Comment' and 'Tier Justification' as part of their day-to-day management and execution reviews. Your cooperation and compliance with this guidance will vastly improve information flow, exchange and responsiveness at all levels and eliminate future data calls.

6. POCs for this action is John Soltys, 202-761-8919 or Phil Pinol, 202-761-1321.

FOR THE COMMANDER:



JOSEPH TYLER, PE
Chief, Programs Management Division
Military Programs Directorate

4 Encls

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